

APPROVED MINUTES
Genesee-Livingston-Steuben-Wyoming BOCES

August 16, 2023

Call to Order

The regular meeting of the Genesee Valley BOCES was called to order on August 16, 2023, at 5:00 p.m. by Board President Norb Fuest, in Conference Room A, at 80 Munson Street, LeRoy, New York.

Roll Call

MEMBERS PRESENT:

| | |
|------------------------------|-------------------|
| Robert DeBruycker (via Zoom) | Roger Kostecky |
| Norbert Fuest | Michael Riner |
| Ernest Haywood | Paul Webster |
| William Kane | J. David Woodruff |
| Edward Levinstein | |

MEMBERS EXCUSED:

Christy Crandall-Bean
Matthew Crane

OTHERS PRESENT:

District Superintendent Kevin MacDonald, Deputy Superintendent Julie Donlon, Chief Financial Officer Daniel Groth, and Board Clerk Jennifer Lewis.

Pledge of Allegiance

Mr. Fuest led the Pledge of Allegiance.

Agenda Adopted

Moved by Mr. Webster, seconded by Mr. Riner, that the agenda be adopted with no changes.

Yes: 8 No: 0

Carried Unanimously.

Executive Session

Moved by Mr. Levinstein, seconded by Mr. Haywood, to enter into Executive Session at 5:05 p.m. to discuss the employment history of particular individuals.

Yes: 8 No: 0

Carried Unanimously.

Return to Public Session

Moved by Mr. Kane, seconded by Mr. Webster, to return to public session at 5:10 p.m.

Yes: 8 No: 0

Carried Unanimously.

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

August 16, 2023

**Minutes of Previous Meeting
Approved**

Moved by Mr. Woodruff, seconded by Mr. Kostecky, to approve the minutes of the July 12, 2023 Re-Organizational and Regular Board Meeting.

Yes: 8

No: 0

Carried Unanimously.

**Treasurer's Report, Central
Treasurers' Report and Budget
Amendments Received**

Moved by Mr. Kane, seconded by Mr. Levinstein, to receive the Treasurer's and Central Treasurers' Reports for the month ending June 1-30, 2023 and Budget Amendments for the period of June 1-30, 2023.

Yes: 8

No: 0

Carried Unanimously.

Treasurers' Reports and Budget Amendments as received are listed on Schedule V. of the agenda and placed in the supplemental file.

District Superintendent's Report

Mr. MacDonald shared the following information with the Board:

- Kevin reviewed the policy updates that were being presented to the Board for approval.
- Dansville CSD will be interviewing four semi-finalists in the coming weeks.
- Alexander CSD is still working on their search process.
- Will be assisting ES BOCES with their COO search.
- Opening Day Letter and Agenda will be mailed this week. Board members are invited to join us on September 5th at the Call Arena at GCC.
- Continue to serve as the interim DS at WFL BOCES.
- Will be meeting with the Cal-Mum CSD Board in September.
- Districts Visits have been scheduled for December.

Moved by Mr. Kostecky, seconded by Mr. Levinstein, to approve the following eight (8) Action Items, as recommended by the District Superintendent:

**Professional Learning Plan
Approved**

Approved the Genesee Valley BOCES Professional Learning Plan as submitted.

**Revision of Board Policy #8320,
Textbooks, Library Materials and
Other Instructional Materials
Approved**

Approved the revision of existing Policy #8320, *Textbooks, Library Materials and Other Instructional Materials.*

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

August 16, 2023

Revision of Board Policy #8320R, Selection of Instructional and Library Materials Approved

Approved the revision of existing Policy #8320R, *Selection of Instructional and Library Materials*.

Revision of Board Policy #8330, Objection to Instructional and Library Materials and Controversial Issues Approved

Approved the revision of existing Policy #8330, *Objection to Instructional and Library Materials and Controversial Issues*.

Revision of Board Policy #8330R, Objection to Instructional and Library Materials Approved

Approved the revision of existing Policy #8330R, *Objection to Instructional and Library Materials*.

Revision of Board Policy #8330R.1, Controversial Issues Approved

Approved the revision of existing Policy #8330R.1, *Controversial Issues*.

Revision of Board Policy #8330F, Request for Re-Evaluation of Instructional and Library Materials Approved

Approved the revision of existing Policy #8330F, *Request for Re-Evaluation of Instructional and Library Materials*.

Revisions to existing Board Policy #5180, Protection of Employees, Contractors and others from Discrimination, Sexual Harassment and Retaliation Approved

Approved the revisions to existing Board Policy #5180, *Protection of Employees, Contractors and others from Discrimination, Sexual Harassment and Retaliation*.

Yes: 8

No: 0

Carried Unanimously. Eight (8) Action Items as recommended by the District Superintendent.

Administrative Reports

The reports of the Deputy Superintendent, Chief Financial Officer and the Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board members.

Board Forum

Board Member Activity:

Norb Fuest

- Attended Camp Hard closing ceremony.
- Attended LPN Graduation.
- Attended GVSBA Executive Committee meeting.
- Met with Julie Donlon and Steve Mahoney to update the Sexual Harassment Prevention policy.

APPROVED MINUTES
Genesee-Livingston-Steuben-Wyoming BOCES

August 16, 2023

Bill Kane

- Attended the RSA conference.

Roger Kostecky

- Attended the Upstate Institute Board meeting.
- Attended the LPN Graduation.

Ed Levinstein

- Working with Jon Sanfratello and Catherine Bennett with the P-Tech move to GCC.

Mike Riner

- Elba CSD has completed their second reading of their updated DEI policy. Everyone seems happy with the current version.

Dave Woodruff

- Attended the GVSBA Executive Committee meeting.

Moved by Mr. Woodruff, seconded by Mr. Webster, to approve the following two (2) Program and Instruction items as recommended by the District Superintendent:

Field Trip Approved

Approved the following field trip:

1. May Center SkillsUSA Leadership Conference in Washington, DC on September 23-27, 2023. 1 student (female) and 1 chaperone (female). **Total Cost to BOCES: \$2,350.**

Textbook Purchase Approved

Approved the purchase of the following textbooks as recommended by the District Superintendent:

1. CTE May Center – Cosmetology: *Fundamentals Cosmetology Coursework*. 2022 edition, Published by Pivot Point International, Inc.
2. CTE May Center - Criminal Justice: *Criminal Justice Today, An Introductory Text*. 16th edition, by Frank Scmallager, Published by Pearson.
3. MM Academy – ELA: *Rumblefish*. 1st edition, by S.E. Hinton, Published by DeLacorte Press.

Yes: 8

No: 0

Carried Unanimously. Two (2) Program and Instruction Items.

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

August 16, 2023

Moved by Mr. Haywood, seconded by Mr. Levinstein, to approve the following four (4) Personnel Items, as recommended by the District Superintendent:

Abolishment of Position Approved **Approved** the following resolution:

RESOLUTION OF POSITION ABOLISHMENT

WHEREAS, it is the statutory authority of the Board to create or abolish positions, and

WHEREAS, the Board determines that certain positions must be abolished due to economic reasons,

THEREFORE, BE IT RESOLVED, that the following position be abolished from the table of organization due to economic reasons:

CLASSIFIED:

1. CS, Occupational Therapist, abolish .6 FTE, Salaried, effective 9/1/23.
2. CS, Certified Occupational Therapy Assistant, abolish .2 FTE, Salaried, effective 9/1/23.

BE IT FURTHER RESOLVED, that the person affected by the abolishment of this position based on seniority is:

CLASSIFIED

1. CS, Occupational Therapist: Shields, Kirsti
2. CS, Certified Occupational Therapy Assistant: Pietrzykowski, Rachel

Creation of Position Approved

Approved the following resolution:

RESOLUTION ON POSITION CREATION

WHEREAS, it is the statutory authority of the Board to create and abolish positions, and

WHEREAS, the Board has determined that certain positions shall be created,

THEREFORE BE IT RESOLVED, that the following positions be created and added to the table of organization:

APPROVED MINUTES
Genesee-Livingston-Steuben-Wyoming BOCES

August 16, 2023

CLASSIFIED:

1. CS, Business Education Coordinator, 2.0 FTE, 12 months, effective 8/17/23.

**Instructional & Support
Personnel Schedules Approved**

Approved the following personnel schedules:

Schedule I.P.

- 1 - Resignations
- 3 - Probationary Appointments
- 4B - Temporary Appointments: Above Contract
- 4C - Temporary Appointments: Other
- 7 - Leaves of Absence
- 8A - Department Transfer: Instructional
- 10 - Part-Time Employees Not Reappointed
- 15 - Extended School Year Appointments
- 15A - Regional Summer School Appointments

Schedule S.P.

- 1 - Resignations
- 3 - Provisional Appointments
- 5 - Permanent Appointments
- 8B - Temporary Appointments: Other
- 9A - Full-Time Non-Competitive Appointments
- 10 - Leaves of Absence
- 13 - Part-Time Employees Not Reappointed
- 15 - Extended School Year Appointments
- 15A - Regional Summer School Appointments

Personnel Schedules as approved are listed on Schedule X.C. of the agenda and placed in the supplemental file.

Informational Items - Tenure

The Board reviewed Tenure Information (1) for subsequent action at the September 20, 2023 Board Meeting.

Yes: 8

No: 0

Carried Unanimously. Four (4) Personnel Items.

Moved by Mr. Kostecky, seconded by Mr. Riner, to approve the following three (3) Business and Finance Items, as recommended by the District Superintendent:

**Contracts & Agreements
Approved & Grants Accepted**

Approved contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

Contracts and agreements as approved and grants as accepted are listed on Schedule XI.A. of the agenda and placed in the supplemental file.

APPROVED MINUTES

Genesee-Livingston-Steuben-Wyoming BOCES

August 16, 2023

Obsolete Computers and Equipment Approved for Disposal

Designated list of unrepairable or unusable computers and equipment as obsolete from Instructional Technology and recycle according to current laws and regulations.

List of computers and equipment designated obsolete is listed on Schedule XI.B. of the agenda and placed in the supplemental agenda file.

Internal Bids Received: Autobody

Accepted the lowest responsible internal bids received, meeting specifications, for Autobody:

| Vendor Name | Total Awarded | Catalog Discount |
|----------------------|----------------------|-------------------------|
| Stephens Auto Inc. | \$37,852.05 | None |
| Fingerlakes / Castle | \$ 371.52 | 15% off all products |
| Metco Supply Inc. | \$ 4,290.09 | None |
| OAM Supply Company | \$ 1,779.68 | None |
| TOTAL: | \$44,293.34 | |

Internal Bid as received is listed on Schedule XI.C. of the agenda and is on file in the business office.

Yes: 8 No: 0

Carried Unanimously. Three (3) Business and Finance Items.

Adjournment

Moved by Mr. Kane, seconded by Mr. Webster, to adjourn the meeting at 5:40 p.m.

Yes: 8 No: 0

Carried Unanimously.

Respectfully Submitted,

Jennifer Lewis, Board Clerk